

# ROANOKE CO-OP BOARD OF DIRECTORS AGENDA

Location: WebEx/CoLab Conference Room A hybrid

Date: March 20, 2023

Time: 5:30pm

Time	Topic	Documents	Presenter	Outcome
5:00 – 5:30	Gather, share food, informal discussions, settle			Eat, enjoy
	<b>Preliminaries</b>			
5:30 – 5:35	Agenda Review, welcome guests	Agenda	Chair	Decide
5:35 – 5:40	Review & Approve Last Meeting's Minutes (Accept Feb. GM Reports)	Draft Minutes	Secretary	Decide
5:40 – 5:45	Member Comment Time		Chair	Listen
5:45 – 6:25	<b>Board Education</b> "Your Best Meeting Ever"	Video	Chair	Listen, discuss
	<b>GM Reporting</b>			
6:25 – 6:30	Monthly update report	GM FYI reports	GM	Quick Q&A
6:30 – 6:45	B: Global Executive Constraint	Monitoring reports	GM	Decide (Use Decision Tree)
6:45 – 7:00	A: Ends			
7:00 – 7:05	<b>Self-Monitoring</b> C2: The Board's Job Add 1.a. Member engagement?	Policy, Survey Results, Add'l Language	Secretary	Discuss
7:05 – 7:20	<b>Board Decisions (Executive session)</b> Directors' Terms  Approve Candidate Slate (amend calendar?)  Approve RFP for submission to GM	Email from Harry Rhodes  Report, Candidate Info  RFP	Chair/Board Perp. Committee  Treasurer	Discuss, Decide  Discuss, Decide  Decide

## Closings

7:20 – 7:25	Review Decisions, Tasks, Assignments Review Board Calendar	Calendar	Secretary	Discuss
7:25 – 7:30	Preview next meeting topics Debrief/Evaluate Meeting Adjourn Meeting		Chair	Discuss Discuss Decide
7:30	<b>Goodbye, good job!</b>			

## Attachments

1. February Draft Minutes
2. GM Reports – B: Global Executive Constraint; A: Ends; Monthly FYI Reports
3. Monitoring Report Decision Tree
4. Board Monitoring Policy - C2: The Board's Job
5. Board Monitoring Survey Results
6. Executive Committee Report
7. Electronic Documents Committee Report
8. Board Perpetuation Committee Report
9. Education Committee Report
10. Email from Harry Rhodes
11. Request for Proposal (RFP) draft to GM